

REGULATED INDUSTRIES COMMISSION

REQUEST FOR PROPOSALS

REQUEST FOR PROPOSALS FOR THE PROVISION OF COMPENSATION CONSULTANCY SERVICES FOR THE RIC

Ref# 01/2023 Issue Date: 16-06-23

The Regulated Industries Commission (RIC) was established by Act No. 26 of 1998 to regulate the Electricity, Water and Wastewater Sectors. The RIC hereby invites suitably qualified firms to submit tenders for the provision of Compensation Consultancy Services for the RIC.

To receive an electronic copy of the Request for Proposal (RFP) document please send an email to tenders@ric.org.tt. The email request should contain the following information:

- i. the Vendor's business name, address, telephone number and email; and
- ii. the name, designation, email address and direct contact number of the vendor's designated representative for the purpose of the RFP.

THE DEADLINE FOR SUBMISSION OF TENDER DOCUMENTS IS MONDAY 17TH JULY, 2023 AT 1:30PM

Submissions should be made in accordance with the instructions contained in the Request for Proposals.

The contract will be awarded in accordance with the pre-defined evaluation criteria and scoring system outlined in the bidding documents. The services to be provided will be governed by the terms and conditions outlined in the respective RFPs.

Proposals must be completed and submitted in accordance with the instructions outlined in the bidding documents, and must be accompanied by the following:

- i. Copy of Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue, valid as at the date of submission of Proposals.
- ii. Certificate of Compliance issued in accordance with the National Insurance Act, valid as at the date of submission of Proposals.

Proponents may request additional information by sending an email to tenders@ric.org.tt.

One (1) original, four (4) hard copies and one (1) electronic copy of the bid must be placed in sealed envelopes, labelled in accordance with the instructions in the bidding documents, and delivered into the appropriately labelled Tender Box located in the Lobby area at #88 Queen Janelle Commissioning Street, Port-of-Spain by **Monday 17th June, 2023 at 1:30pm**.

Proposals delivered in accordance with the instructions in the RFP documents will be opened publicly on the same day at the above address, shortly after the closing of the Tender Box. Proponents and/or their representatives are invited to be present at the opening.

Failure to comply with any of these instructions or to submit any documentation required in the bidding document may result in bids not being considered.

Interested Proponents are advised to visit the Regulated Industries Commission's website at www.ric.org.tt to view the detailed Procurement Notice for the RFP.

Disclaimer: The RIC does not bind itself to accept the lowest or any other proposal/bid. The RIC reserves the right to cancel the bidding process in its entirety or partially, without defraying any cost incurred by any firm.

LATE SUBMISSIONS WILL NOT BE CONSIDERED IN ANY CIRCUMSTANCES

For further enquiries please contact **Ms. Nadia John, Legal/Corporate Secretary** at:

Phone: 625-5384, 627-0821, 627-0503, 627-7820

Email: tenders@ric.org.tt

Address: #88 Queen Janelle Commissioning Street, Port-of-Spain, 100624 P.O. Box 1001

Tel: 800-4RIC (4742), 627-7820, 627-0821, 627-0503, 625-5384

Email: ricoffice@ric.org.tt

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